



VILLAGE OF SPRINGVILLE

5 WEST MAIN STREET  
SPRINGVILLE, NEW YORK 14141  
(716) 592-4936

### Notification/Complaint Form

The Village Board has directed that all requests, issues of interest and/or complaints for the Code Enforcement and/or Village Board discussion be presented in writing or by personal appearance before the Board.

Village Board meetings are held on the first and third Mondays of each month. Items for discussion at the meeting must be submitted to the Village Clerk no later than the Thursday preceding the scheduled meeting, to allow adequate time to research the request/complaint.

Please use the space below to provide specific, detailed information of your request/complaint. Unsigned complaints will not be honored.

DATE: \_\_\_\_\_

LOCATION (IF APPLICABLE) \_\_\_\_\_

SUBJECT:

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Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_